



CONSULTANCY SERVICES

Context

OPSI is the focal point for public sector information in the UK, with the policy lead on Crown copyright and responsibility for spreading best practice for the re-use of public sector and government information across the wider public sector. This is particularly important in the light of the new regulations on the re-use of public sector information that came into force on 1 July 2005 (www.opsi.gov.uk/advice/psi-regulations/index.htm) OPSI has extensive experience and knowledge about copyright and related rights, licensing, asset lists, dispute resolution, information trading audits and government information policy. OPSI has a wide experience in the field of information management and can help public sector bodies meet their obligations under the PSI Regulations and to help raise standards in the re-use of information.

Standard Services

We can provide advice, guidance and standard models for Public Sector Bodies (PSBs) to use, such as asset lists, standard licence terms, technical licensing solutions through the Click-Use Licence and IFTS Online – a self assessment solution that helps PSBs test their compliance status.

In our advisory role we regularly give presentations to public sector bodies as well as re-users of PSI. In other cases we can point people to useful sources of advice and templates to be found on our website. This advisory work is supplied free of charge.

Tailored Services

OPSI can also provide a range of tailored consultancy services that assist public sector bodies in meeting their responsibilities under the PSI Regulations. We can support you by providing:

- workshops and seminars that focus on helping public sector bodies identify the most effective ways of complying with the regulations
- Technical solutions such as online licensing
- Drafting help for your internal policy documents and guidance
- Identifying key PSI issues and developing strategies for your needs
- standard models, such as licences and wording for websites, that can be adapted for use by public sector bodies.

Costs

In calculating possible charges, OPSI takes into account our responsibilities for PSI in raising awareness and spreading best practice of PSI. Non standard services will, however, attract a charge. Our consultancy services are offered at a rate of £650 per day¹ plus travel costs and accommodation as necessary. This provides for a Head of Section and a Policy Manager involvement in the planning and discussion of your needs. We also charge the direct costs of any travel or subsistence necessary for the task. For each of our services we will speak to you in advance in order to give you an approximation of the overall timescale and costs involved. If you would like us to provide you with an estimate or to talk through potential options then please contact us.

Invoicing

If you decide to use our services and after discussion and quotation we plan an event or provide advice then we will send you an invoice for the amount that you are due to pay us.

More Information

If you require any further information or would like to discuss what OPSI can offer in more detail, please contact:

Marcia Jackson
Head of Standards
e-mail marcia.jackson@cabinet-office.x.gsi.gov.uk

¹ The daily rate is calculated on the basis of 7 hours including travel time for 2 people.